

8.1 Editing the DoW During Negotiation

The European Commission often asks for amendments to be made to the Proposal. This requires that the Proposal is then restructured and updated as an annex to the Grant Agreement (also known as DoW). In EMDESK, any changes needed to finalise the DoW for the Grant Agreement are done within the Proposal as a part of EMDESK, behind the **Proposal** tab. During the negotiation phase, the only difference between the Proposal and DoW are what is downloaded for documents or spreadsheets.

In **Proposal > Version / Export**, you can download Part A and Part B of the DoW to help working in NEF.

The screenshot displays a web interface with four main sections for exporting data:

- Description of Work - Part A**: Includes a link for "Problems with export?" and a button for "Export Description of Work - Part A (Word™)".
- Description of Work - Part B**: Includes a link for "Problems with export?". It features two radio button options: "Export complete Description of Work - Part B" (selected) and "Export specific Parts of the Description of Work - Part B". Below these is a button for "Export Description of Work - Part B (Word™)".
- Export Budget Overview**: Includes a link for "Problems with export?". It has a "Select Contractor" dropdown menu set to "All Contractors" and a "Select Period" section with "from" and "to" dropdowns set to "M01" and "M24" respectively. Below is a button for "Export Budget Overview (Excel™)".
- Export Staff Effort**: Includes a link for "Problems with export?" and a button for "Export Staff Effort (Excel™)".

Please note that you will not be able to download your Proposal once you have entered the project implementation phase. If you still need to download the Proposal after you've started implementation, please contact our support team.

To use EMDESK during the project once the Grant Agreement has been signed, please follow our instructions [here](#).

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