Schedule and Manage Deliverables
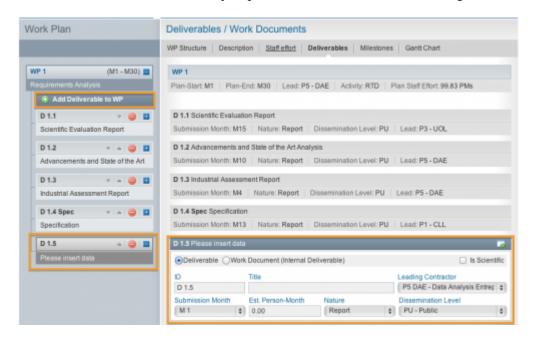
To plan and describe *Deliverables* and *Work Documents (Internal Deliverables)* go to **Proposal > Work Plan > Deliverables** or to **DoW > Work Plan > Deliverables.**

To **add** a Deliverable, click the ➕ button of the *Work Package* that majorly contributes to the particular Deliverable. Click on the [Add Deliverable to WP] to create a Deliverable/Work Document. Then specify the type: *Deliverable* or *Work Document* and provide the required information: *ID, Title, Lead Contractor, Submission Month, Estimated Person-Months, Nature and Dissemination Level*.

If you wish to **delete** a Deliverable, simply click the 🔴 button.

If you wish to **move** the Deliverable to another Work Package, click the ▦ button on the right side of the Deliverable. A dialog box will appear, here you will select the new Work Package and confirm the move with [Yes sure].

If you wish to **change** the order of Deliverables within the same Work Package, click the ▼ ▲ buttons. This will automatically adjust the Deliverables numbering.

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